EXP002/2020

**Project Title: Support to the Global Covenant of Mayors for Climate and Energy in the Americas**

DEADLINE: 27/07/2020

OEI is looking for a Senior Expert for the position of Team Leader in the project: Support to the Global Covenant of Mayors for Climate and Energy in the Americas.

Objective of the program: Building upon the achievements of IUC, the action will further roll out and strengthen the Regional Covenants of the Global Covenant of Mayors for Climate and Energy, in the Americas, in countries in particular deemed strategic for climate and clean energy diplomacy outreach.

This will be achieved by providing support to the core activities to be performed by the Global Covenant of Mayors international secretariat, and by further extending current support to the activities of the Regional Covenant Secretariats in the Americas.

Please find below the tasks for this position and the criterias to be met for this position.

If you are interested, please send your CV in EuropeAid Template by the 27th July 2020 at the following address email: relaciones.multilaterales@oei.es

**Key expert (1): Programme Coordinator**

The Programme coordinator is in charge of coordinating and facilitating the development of the GCoM in the Americas relying on the valuable steering and inputs of NKEs and the stakeholders working on, in and with this global initiative.

The Project Coordinator is responsible for the overall management of the project and the achievement of results. S/he will be responsible for coordinating individual experts’ inputs and for reporting, including financial reporting.

In addition to the overall responsibility for the programme of work, the Project Coordinator should lead on the promotion/communication of the project. S/he is also responsible for ensuring timely and high quality content to the Americas related part of the global programme on-line platform and database which are key tools for the GCoM. S/he will be the primary contact for the EU.

**Qualifications and skills**

Minimum requirements

-Advanced university degree (Master degree) or equivalent in a discipline relevant to the scopeof the assignment such as social sciences, economics, communication, geography, urban planning/development, architecture, engineering, or equivalent;

-Fluency in English (C1 level) and Spanish (C1 level);

Additional requirements

-Project management skills;

-People management skills to be able to lead, coach and motivate a team of experts to deliver the required results;

-Experience in people and resource management;

**General professional experience**

Minimum requirements

-At least 2 years of proved experience as a team leader in managing technical assistance projects/programmes;

-Minimum 5 years of general professional experience in a sector relevant to the scope of the assignment (e.g. sustainable urban development, climate action, sustainable energy and/or innovation for regional and local development);

-At least 2 years overseas working experience based in one of the non-EU G20 Countries23;

-Participation in at least one project in the field of international affairs;

-Participation in at least one project implying knowledge and understanding of Project Cycle Management and Logical Framework approach.

**Specific professional experience**

Minimum requirements

-At least 2 years of specific professional experience working with EU procedures, in particular related to service contracts, monitoring and evaluation;

Additional requirements

-Knowledge of EU affairs (EU policies https://ec.europa.eu/info/index\_en );

 Asset

-Fluency in Portuguese;

-Fluency in French;

-Proven experience in Public Diplomacy and/or communication and media;

-Working experience in or on one of the EU Strategic Partners in the Americas (i.e. Canada, the USA, Mexico, Brazil) will be considered a strong asset.

The expert must be independent and free from conflicts of interest in the responsibilities s/he takes on.